

What is an HSA plan?

An HSA is a type of savings account that lets you set aside money on a pre-tax basis to pay for qualified medical expenses. By using *untaxed* dollars in an HSA to pay for deductibles, copayments, coinsurance, and some other expenses, you may be able to lower your out-of-pocket health care costs. HSA funds generally may not be used to pay premiums. You are eligible for the HSA plan because you have an HSA-eligible plan – The UHC High Deductible Health Plan (HDHP).

If you choose a HDHP and enroll in an HSA.

You have elected to participate in an HSA plan, you must create an account online through our HSA carrier, Optum Bank. Please follow the directions below to set up your account. Your money will be deducted weekly. In fact, if you enroll in the HDHP plan and do not wish to contribute to the HSA plan immediately, we still encourage you to enroll in the HSA with a \$0.00 contribution to start. That way you elect or make changes to your contributions easily throughout the year.

How do I get my contributions into my HSA?

In order for your pre-tax contributions to be funded to your HSA Plan with Optum Bank, you must complete your Account Holder Information using the following link:

<https://enrollhsa.optumbank.com/enrollment#/accountholder?group=927087>

- Please complete the information requested.
- follow the 4-step enrollment wizard.
- Once you have enrolled, you may manage your account through this personalized portal.

What Information should I have available when I enroll?

To complete your HSA enrollment process, please have the following information handy:

- Your Social Security Number
- A valid e-mail address
- Your Medical ID card containing your Group/Employer #.

You may need to upload copies of the following to verify your identity so please have them handy:

- A copy of your Social Security card.
- A copy of a valid photo identification card with your address. (A driver's license, passport, state- or government-issued photo ID will do.)
- *If your photo ID does not have your address*, please send a copy of a utility bill with your name and physical address listed, such as an electricity bill, gas bill, renter's agreement, or mortgage statement (a cell phone bill will not work).

If you have any questions, please contact us. Thank you.

Your HouseWorks Benefits team

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